

**AGING AND DISABILITY RESOURCE CENTER OF WAUKESHA COUNTY
ADVISORY BOARD
Meeting Minutes**

Meeting Date/Time: June 2, 2016 9:30 a.m.

Location: Human Services Center

514 Riverview Ave, Room 271

Waukesha WI 53188

Committee Members:

<u>EA</u>	Berthelsen, Judie	<u>X</u>	Johnson, Monty
<u>EA</u>	Carriveau, Pat	<u>X</u>	Lee, Glenn
<u>X</u>	Cizel, Maria	<u>A</u>	Ludka, Elaine
<u>X</u>	Franklin, Robert E.	<u>X</u>	Schweda, Susan
<u>X</u>	Gamez, Margaret	<u>X</u>	Spitz, Carolyn
<u>X</u>	Goetz, Jennifer	<u>X</u>	Zaborowski, Bill
<u>X</u>	Howard, Christine		

X = Present A = Absent EA = Excused Absence

Additional Attendees:

X Page, Luann
X Smith, Sue

Call to Order:

The meeting was called to order at 9:30 am by Chair B. Zaborowski.

Recognition of Outgoing Board Members Jennifer Goetz, Glenn Lee and Carolyn Spitz

ADRC Manager Luann Page, HHS Director Antwayne Robertson and Advisory Board Chair Bill Zaborowski extended thanks and appreciation to Jennifer Goetz, Glenn Lee and Carolyn Spitz for their many years of service to the ADRC Advisory Board and the citizens of Waukesha County.

Public Comments

None

Approval of May 5, 2016 meeting minutes

B. Zaborowski called for approval of the meeting minutes of May 5, 2016. C. Howard moved to approve the minutes; S. Schweda seconded the motion. All in attendance approved. Motion carried.

Educational Segment: Caregiver Intermission Program ADRC Specialist Michelle Bertram

ADRC Supervisor Shirley Peterson introduced ADRC Michelle Bertram. Michelle provided an extensive in-depth presentation of the Intermission Program. Board members were provided with the process, plan and outcome this program provides for not only caregivers, but the care recipients as well.

ADRC Manager's Report – L. Page

- L. Page shared that the ADRC is experiencing a critical shortage of volunteers. Several News stations provided sound bites; Newsletter articles and flyers out in the community resulted in about a dozen people contacting the ADRC, looking to volunteer.
- L. Page offered kudos and thanks to DCS Vicki Beduze. Vicki is leaving the ADRC and will be relocating with her family.
- S. Schweda and C. Spitz provided a short report on the conference call that they recently participated in regarding the responsibilities of the ADRC governing boards. Both stated it was an informative, eye-opening experience.
- We received a letter from GWAAR on the ADRC's Plan on Aging, Self-Assessment for 2015. There were no concerns.
- L. Page extended her thanks and appreciation to Board members. She thoroughly enjoyed her time with the ADRC. Board meetings were one of her favorite parts of the job.

ADRC Coordinator's Report – M. Smith

No Report

ADRC Consumer Concerns – L. Page/M. Smith

No Report

Health and Human Services Committee Report – C. Howard

A number of divisions from Health & Human Services provided the Committee with an overview of the services they provide.

Finance Committee Report – B. Zaborowski

B. Zaborowski provided his report from the Finance Committee. Topics included several Ordinances that came before the Committee, Risk Management's report on Workers Compensation claims and County Investment policies.

Other Business/Updates - All:

- M. Gamez shared that the new Meijer's store on Sunset & Tenny is scheduled to open in early August.
- A reminder to members that there will be no meeting in July.

Adjournment:

B. Zaborowski called for a motion to adjourn the meeting. C. Spitz moved to adjourn. M. Johnson seconded the motion; all in attendance approved. Motion is carried.

Next Meeting: August 4, 2016

**Health & Human Services Center, Board Room 271
514 Riverview Avenue
Waukesha WI 53188**

Approved _____ Date _____

Recorded and Submitted by Sue Smith